# STUDIO POLICIES

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## **SCHEDULING**

Book lesson times directly with Alyssa. Lessons may be booked out by the semester, by the month, or by the week; however, preference will be given in that order. Lessons are typically on Wednesdays and Thursdays—special scheduling requests will be considered on a case-by-case basis. Conflicts with Alyssa's professional engagements will be scheduled around in advance. I will honor the rescheduling policy outlined below if additional engagements arise.

## **PAYMENT**

Pricing is as follows: \$90/60 minutes \$67.50/45 minutes \$44/30 minutes

Tuition for lessons is due at the beginning of the month or prior to the lesson. Scholarship opportunities may be discussed for students with need on a case-by-case basis.

## **REFERRALS**

For every successful referral, enjoy one lesson tuition-free.

## CANCELLATIONS | MAKEUPS

Lessons may be cancelled or rescheduled with at least 24-hour notice, free of charge. Makeup lessons will be scheduled at a mutually agreeable time in this instance. There is a cancellation fee for half of the lesson cost if you need to cancel or reschedule within 24 hours of the lesson, and if the lesson is no-show without notification the full fee is charged. In the event of hazardous weather conditions, serious illness, or death of a family member, the 24-hour policy will be waived.

## LATE ARRIVAL

Lessons begin and end as scheduled; students should text if they will be late, but lessons are not guaranteed to run over to accommodate tardiness.

## **MATERIALS**

For in-person lessons, singers should bring a copy of their own music, a pencil, and water to each lesson. A recording device is also strongly encouraged—the voice memo app on smart phones is an easy recording option.

When bringing a music selection from outside my music library, please bring an extra copy for me to read and ensure the music is in the appropriate key.

## PRACTICE HABITS AND HEALTH

Singers should integrate the tools we develop during lessons into at-home practice time. A healthy practice schedule will consist of short vocal sessions several times a week.

Please come to your lessons healthy—the most effective means of maintaining good vocal health is hydration and rest.